



Introduction to Workplace Investigations - *do you know how?*

Conducting a workplace investigation can be challenging. Understanding the relevant principles and being familiar with a process can make the investigation much easier. We introduce a step by step process and techniques to simplify an investigation and to give you confidence in outcomes. This course is designed as an introduction to workplace investigations, but is also a useful refresher program.

Our ***Introduction to Workplace Investigations*** one-day program is being offered on the following dates:

Sydney: 24th October
Canberra: 25th October

The cost of this workshop is \$850 +GST. Payment can be made by MasterCard, Visa or cheque and must be made prior to attendance.

The registration form attached is a valid tax invoice.

For further information and registration please see the program flyer:

<http://www.bdw.com.au/areas/ir/workplace.asp>

If you would like to attend this workshop, please complete the registration form on the back of the program flyer.

Should you have any queries, please contact Anita Gilbert by email anita.gilbert@bdw.com or phone (02) 9258 6983.

We look forward to seeing you soon.

Regards

Jan Dransfield

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