

PERFORMANCE MANAGEMENT, TERMINATION OF EMPLOYMENT AND MANAGEMENT OF UNFAIR DISMISSAL CLAIMS

Key Learning Outcomes:

- Gain an understanding of lawful performance management processes
- How performance management operates in practice - keeping the system simple
- Advantages to employers and employees in implementing the process
- When all else fails, how to terminate effectively from a legal and employee relations perspective

Key topics in this workshop:

- Examining the latest law on how to manage a "poor performer":
 - Identifying the integral role, performance management has in the workplace;
 - How employers and employees are better off with the process than without it
- Identifying activities involved in managing performance, including evaluation and appraisal
- Steps in managing poor performance
- Legal issues associated with implementation of performance management
- Termination:
 - Comparing termination under contractual terms with statutory obligations applying to termination
 - The stages of managing an employees departure
 - Counselling / Remediating / Notice / Fairness
- Termination for serious misconduct
- Effecting a fair redundancy
- Avoiding "unfair dismissal" liability
- Avoiding "adverse action" liability

Presenters:



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DATE

Thursday, 22 August 2013

TIME

8.45am - 1.00pm
A light lunch will be provided

VENUE

HWL Ebsworth Lawyers
Sydney
Level 14, Australia Square
264 - 278 George Street
Sydney NSW 2000

COST

\$440.00 incl. GST for the first attendee;
\$385.00 incl. GST for each subsequent attendee from
the same organisation, when booked at the same
time

REGISTRATION

To register please fill in the attached registration form by
Thursday, 15 August 2013

Please send it to:
Lauren Moon at
lmoon@hwle.com.au
or fax to 1300 369 656

REGISTRATION FORM

NAME	WORK PHONE
COMPANY	MOBILE PHONE
ADDRESS	
EMAIL	

PAYMENT OPTIONS

CREDIT CARD

TYPE OF CARD VISA MASTERCARD

CREDIT CARD NUMBER

EXPIRY DATE ___/___/___ DATE ___/___/___

NAME ON CARD _____

SIGNATURE _____

CHEQUE

IF YOU WISH TO PAY BY CHEQUE, DETAILS ARE AS FOLLOWS:

Sydney
HWL Ebsworth Lawyers
Attention: Lauren Moon
Level 14, Australia Square
264-278 George Street
Sydney NSW 2000

HWL EBSWORTH LAWYERS ABN 37 246 549 189

This form becomes a Tax Invoice once payment has been processed.
Please keep a copy for your records.