



Notice to Industry
5 October 2011

106/2011

Changes to Emails Generated by AIMS

Who is affected by this notice?

This notice is for DAFF clients who receive emails generated by the AQIS Import Management System (AIMS).

What is the issue?

AQIS is responding to industry about emails they received from AIMS with a request that the subject line be reformatted to include additional information. This will allow for easier identification of emails and will ensure the disclaimer in the body of emails is consistent.

What has changed?

DAFF has implemented changes to the emails received from AIMS with the subject line format updated to:

AQIS, <Attachment Tag/s>, <Entry Number>, <Importer Name>, <Broker Ref>

<Attachment Tag>

Attachment Type	Tag
Direction	DIR
Interim Service Record	ISR
Final Service Record	FSR
Food Control Certificate	FCC
Broker Services Report	BSR
Agreement to Treat	ATT
Direction Status Report	DS

<Entry Number>

The Quarantine Entry number that the attachments relate

<Importer Name>

The name of the importer for the entry that the attachments relate

<Broker Ref>

The Broker Reference number for the entry that the attachments relate

The Disclaimer will now read:

This is a system-generated email. Please direct questions or responses to your local AQIS office: <http://www.daff.gov.au/aqis/about/contact/aims>

Further information?

For further information please contact [Entry Management and Process Reform Program](#)