



WORKPLACE RELATIONS & SAFETY

CONTRACTOR SAFETY MANAGEMENT WORKSHOP

Most businesses at some time engage contractors to perform work for the business. Effectively managing safety in relation to those contractors is an integral part of any business's safety management system. Many businesses regularly engage contractors, for example those in the construction and transport industries, as well as businesses in manufacturing, distribution and service provider industries.

Without a comprehensive and effective contractor safety management plan a business runs the real risk of breaching its legislative safety obligations and exposing contractors, contractors' employees and its own employees to health and safety risks.

The consequences of failing to effectively manage contractor safety is best reflected in the numerous cases where businesses have been prosecuted and fined for failing to ensure the safety of contractors.

Workshop outline

This workshop will cover the following:

- Legal obligations under the Occupational Health and Safety Act 2000.
- The minimum requirements to be included in an effective contractor management plan.
- Considering the role and key responsibilities of a principal contractor on a construction site.
- The factors that need to be taken into consideration when selecting contractors.
- Developing risk assessments and safe work method statements for work conducted by contractors.
- Best practice model for implementing contractor management plans, including effective supervision of contractors.

DATE

Wednesday, 31 March 2010

TIME

9.00am - 1.00pm. A light lunch will be provided.

VENUE

HWL Ebsworth Lawyers
Level 14, Australia Square
264 - 278 George Street
Sydney NSW 2000

COST

\$400.00 + GST for first attendee or
\$350.00 + GST per attendee where two or more
attendees from the same organisation attend.

REGISTRATION

To register please fill in the attached registration form and by Wednesday, 24 March 2010.

Please email it to Tonia Vitali at
tonia.vitali@hwlebsworth.com.au
or fax to 1300 369 656.

REGISTRATION FORM

NAME	WORK PHONE
COMPANY	MOBILE PHONE
ADDRESS	
EMAIL	

PAYMENT OPTIONS

CREDIT CARD

TYPE OF CARD VISA MASTERCARD

CREDIT CARD NUMBER

EXPIRY DATE ___/___/___ DATE ___/___/___

NAME ON CARD _____

SIGNATURE _____

CHEQUE

IF YOU WISH TO PAY BY CHEQUE, DETAILS ARE AS FOLLOWS:

HWL Ebsworth Lawyers
Attention: Tonia Vitali
Level 14, Australia Square
268-274 George Street
Sydney NSW 2000

HWL EBSWORTH LAWYERS ABN 37 246 549 189

This form becomes a Tax Invoice once payment has been processed.
Please keep a copy for your records.