

The Defence Export Control Office (DECO) is responsible for administering controls on the export of defence and strategic goods through the granting of permits and licences to export and authorising end-use and retransfer documentation for the import of defence equipment.

A series of Practitioners' Workshops will be conducted by the DECO Outreach Team to raise awareness of Australian export controls and assist exporters to comply with legislative requirements.

The Practitioners Workshops are open to defence industry representatives, Defence staff and individuals involved in exporting and importing defence and strategic goods. The full day program will cover export controls, relevant legislation, application processes and compliance issues. The training schedule for April – June 2008 is attached.

Attendees are requested to complete the attached registration form and return it to DECO by fax 02 6265 4583. Nominations should reach DECO no later than five working days prior to the date of the nominated workshop. The workshops are offered free of charge.

Further information on Australian Export Controls of defence and strategic goods is available from the DECO website <http://www.defence.gov.au/strategy/deco> , or via phone 1800 66 10 66, option 4.

**Ryan Selmes** | Defence Export Control Office  
**Outreach Officer** | Department of Defence

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The Defence Export Control Office (DECO) is committed to assisting you in all export related matters. For general enquires and assistance please contact DECO on **1800 66 10 66**, e-mail [deco@defence.gov.au](mailto:deco@defence.gov.au) or find us on the web at [www.defence.gov.au/strategy/deco](http://www.defence.gov.au/strategy/deco)

***Defence Export Control Office - ensuring Australia exports responsibly***

**Defence Export Controls Office  
Practitioners' Workshop April – May 2008 Training Schedule**

<i>City</i>	<i>Date / Time</i>	<i>Venue</i>	<i>Address</i>	<i>Telephone</i>
Brisbane	02 Apr 2008 (0900-1700)	Rydges, South Bank	Glenelg Street, South Bank, BRISBANE QLD 4101	07 3364 0800
Canberra	09 Apr 2008 (0900-1700)	The Boat House by the Lake	Grevillea Park, Menindee Drive, BARTON ACT 2600	0 6273 5500
Sydney	15 Apr 2008 (0900-1700)	Holiday Inn Potts Point	203 Victoria Street, POTTS POINT NSW 2011	02 9368 4000
Adelaide	06 May 2008 (0900-1700)	Holiday Inn	65 Hindley Street, ADELAIDE, SA 5000	08 8231 5552
Perth	07 May 2008 (0900-1700)	Pacific International	305 Murray Street, PERTH WA 6000	08 9347 7000
Melbourne	21 May 2008 (0900-1700)	Dept of Innovation, Industry and Regional Development	Level 27, 121 Exhibition Street, Melbourne, VIC 3000	03 9651 9999

Further information about DECO including our education and training programs can be found on our website:

<http://www.defence.gov.au/strategy/deco/>

## *Practitioners' Workshop Registration Form*

### **DEFENCE EXPORT CONTROL OFFICE**

**Registration forms should reach DECO no later than 5 business days prior to the date of the nominated workshop. Completed forms should be sent to fax (02) 6265 4583.**

For further information please contact DECO Outreach on telephone 1800 66 10 66 (option 4)

#### **Attendee Details:**

*Note: a separate registration form **must** be completed for each attendee*

<b>Title</b>	<b>First Name</b>	<b>Last Name</b>
<b>Position</b>		
<b>Name of Company / Defence Organisation</b>		
<b>Company / Organisation address</b>		
<b>Telephone contact</b>	<b>Facsimile number</b>	
<b>E-mail address</b>		
<b>Dietary requirements</b>		

#### **Event:**

<i>Location</i>	<i>Workshop</i>	<i>Date</i>	<i>Please tick</i>
Brisbane	Practitioners	02 Apr 2008 (0900-1700)	
Canberra	Practitioners	09 Apr 2008 (0900-1700)	
Sydney	Practitioners	15 Apr 2008 (0900-1700)	
Adelaide	Practitioners	06 May 2008 (0900-1700)	
Perth	Practitioners	07 May 2008 (0900-1700)	
Melbourne	Practitioners	21 May 2008 (0900-1700)	

#### **Venues:**

<i>City</i>	<i>Venue</i>	<i>Address</i>	<i>Contact</i>
Brisbane	Rydges South Bank	Glenelg Street, South Bank, Brisbane QLD	07 3364 0800
Canberra	The Boat House by the Lake	Grevillea Park, Menindee Drive, Barton ACT	02 6273 5500
Sydney	Holiday Inn Potts Point	203 Victoria Street, Potts Point NSW	02 9368 4000
Adelaide	Holiday Inn	65 Hindley Street, Adelaide SA	08 8231 5552
Perth	Pacific International	305 Murray Street, Perth WA	08 9347 7000
Melbourne	Dept of Innovation, Industry and Regional Development, Training Rooms	Level 27, 121 Exhibition Street, Melbourne VIC	03 9651 9999